**Boolean Searches**

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| **Concept** | **Search Examples** | **Retrieval Formula** |
| **“ ”** **Quotation Marks** |  **“**working mothers**”** **”**affirmative action**”** | Requires words to be searched as a phrase, in the **exact** **order** you type them. |
| **AND** | rodgers **AND** hammersteinchildren **AND** poverty"civil war" **AND** virginia | http://catalog.loc.gov/images/and.gif Retrieves only recordscontaining both terms. |
| **OR** | sixties **OR** 60s **OR** 1960slabor **OR** labouremail **OR** e-mail **OR** "electronic mail" | http://catalog.loc.gov/images/or.gif Retrieves records containingeither one or more terms. |
| **NOT** | caribbean **NOT** cubajockey **NOT** disc"civil war" **NOT** american | http://catalog.loc.gov/images/not.gif Excludes records containingthe second term. |
| **NESTING** | fruit **AND** (banana **OR** apple)(women **OR** woman) **AND**basketball((color **OR** colour) **AND** (decorate**OR** decoration)) **NOT** (art **OR**architecture) | Use parentheses ( ) to group portions of boolean queries for more complex searches. |